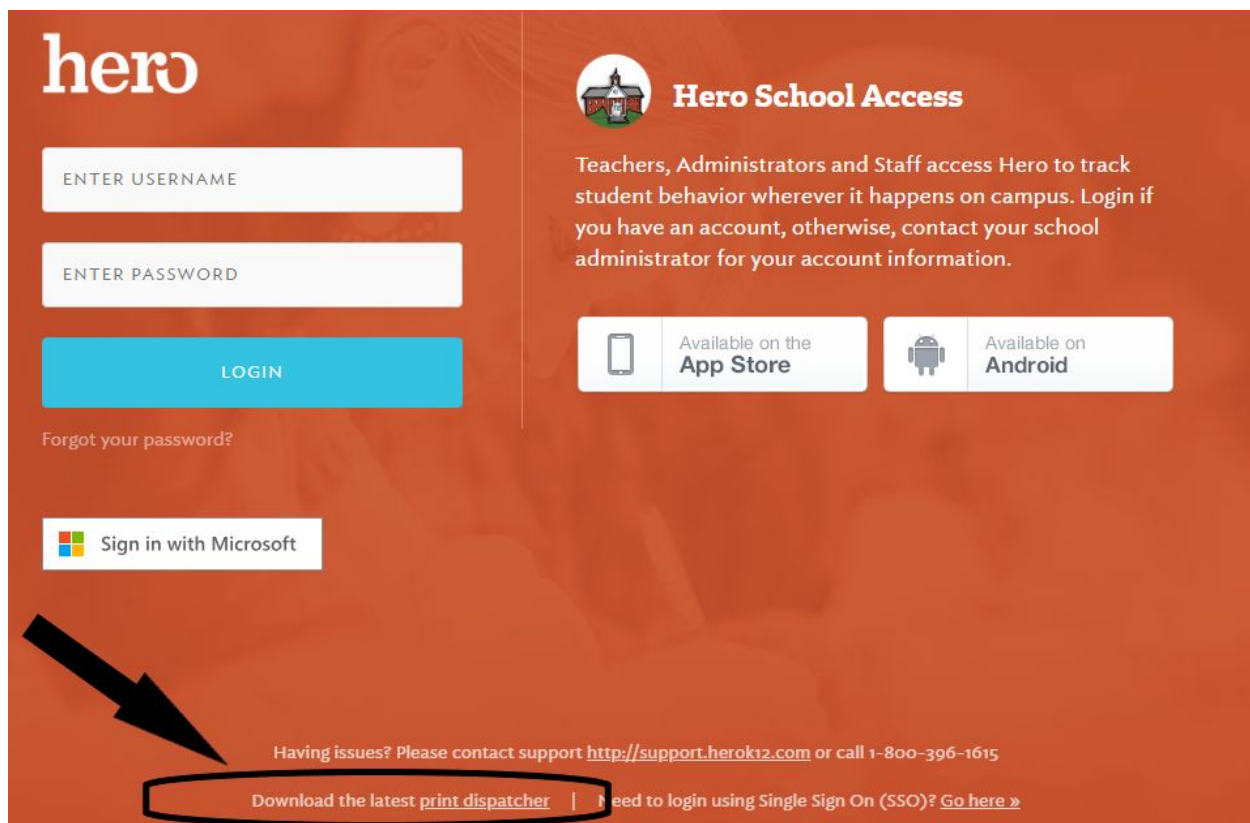## Installation of the PT1000 Pass Printer

Step 1: Unbox the PT1000 printer and plug in to power and use the USB printer cable to connect to your Windows computer. Load a roll of pass printer paper with the pass paper being fed from the top of the roll instead of underneath. Ensure printer is powered on.

Step 2: Click here to download a zipped file with the drivers or download from our login page - https://access.heropowered.com/school/login

Step 3: Ensure the PT1000 Printer is powered on and run the Printer Drivers.exe file, accepting the terms and choosing all the default options.

Technical Note: The Print Dispatcher has to be installed per each Windows USER PROFILE for each user that logs into Hero and plans on printing passes

**Step 4:** Next run the *PrintDispacther.Setup.msi* file accepting the terms and choosing all the default options.

Step 5: After installing the Print Dispatcher, configure the print dispatcher by clicking on the Red "H" icon on the taskbar.
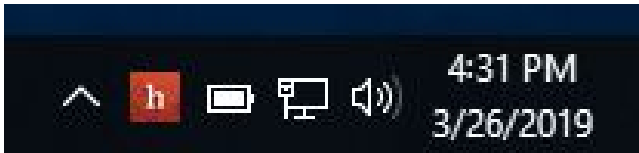
Step 6: Click on the configure button to open up the printer pass configuration window. Use the drop down to select the Pass Printer and Click on the Calibrate PT1000 printer button to calibrate the printer and ensure that the passes are centered when printed.
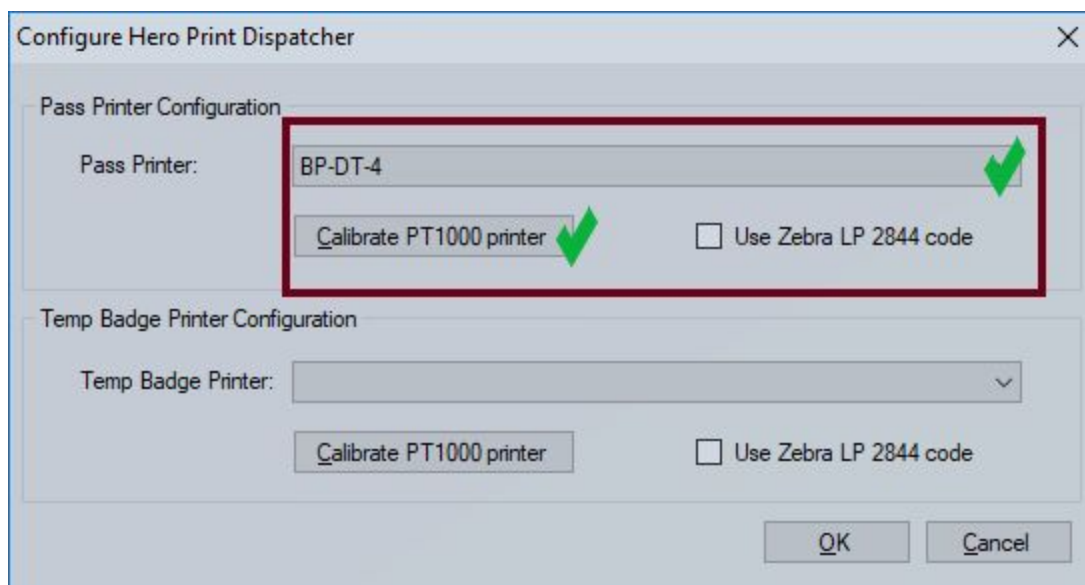
For additional assistance, please contact our support team
Email: support@herok12.com
Chat: Live Chat
Phone: (800)396-1615